Protect
your customers' personal information

Follow these tips to help you comply with the Australian Privacy Principles when handling customers' personal information.

Familiarise yourself with internal privacy policies, processes and procedures

Overseas disclosure — prepare for it!

Know who is responsible for privacy

Take care when handling sensitive information

Consider privacy during project planning

Access personal information on a need-to-know basis

Only collect the personal information you need

Keep personal information secure

Use and disclosure — think about it!

Familiarise yourself with your data breach response plan

Don't leave privacy to chance
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